INFORMATION

The Pump and Haul service is for property owners in defined portion of Electoral Area ‘C’, Electoral Areas ‘B’, ‘E’, ‘F’, ‘G’, ‘H’, the District of Lantzville and the City of Nanaimo who are unable to obtain approval from the Ministry of Health for a conventional onsite wastewater treatment system.

Property owners who are permitted by the Ministry of Health to install a holding tank on their property may apply for inclusion in Bylaw 975, the Pump and Haul Local Service Establishment Bylaw. Properties in Bylaw 975 receive a reduced septage receiving rate identified in Bylaw 988, the Trucked Liquid Waste Disposal Amendment Bylaw1.

Below are some of the main points to consider regarding Pump and Haul:

Adding a Property to the Pump and Haul Local Service Area

1. Anyone wishing to add a property to the Pump and Haul Service Area must apply to the RDN and petition to amend Bylaw 975. A copy of the Holding Tank Permit from the Health Department must accompany the application and all fees must be paid if full to initiate the process.

2. Application and petition forms are available from the RDN Wastewater Services Department.

3. Please allow sufficient time as this process could take up to 6 months to complete. Note, a Building Permit will not be issued until the property is included in the Pump and Haul Local Service Area.

4. The applicant is required to register a covenant on the property requiring the following:
   - that the owner of the lot maintains a contract at all times with a pump out company and that a current contract is always deposited with the Regional District of Nanaimo,
   - that the owner of the lot connect to sewers when they become available, and
   - that the owner shall not subdivide or construct any additional units on the property.

The Bylaw amending the Pump & Haul Local Service Area to include the property will be held at third reading until the covenant is registered with the Land Title Office in Victoria.

5. To qualify for pump and haul, the applicants must meet criteria outlined in Section 3 of Bylaw 1224, the Sewage Disposal Regulation Amendment Bylaw:

   1) An owner or occupier of a parcel within the participating Electoral Areas, the District of Lantzville and the City of Nanaimo where:

      a) the parcel is greater than 700 m²;

1 Currently the reduced rate for properties included in Bylaw 975 Local Service Area is $0.01 per gallon of sewage. The regular rate for handling septage at RDN facilities is $0.18 per gallon of septage. Rates are subject to change.
b) the parcel is for existing uses and the disposal system has failed, or the parcel is currently vacant and will only be used for the construction of a single family residence;

c) the parcel cannot be further subdivided or stratified according to existing zoning or a restrictive covenant;

d) a community sewer system is not available;

e) a holding tank permit has been obtained pursuant to the Sewerage System Regulation;

f) including the parcel will not facilitate development of any additional units on the property; and

g) the development conforms to zoning bylaws,

may apply for a holding tank sewage disposal permit under Section 4 (3).

(Note: 700 m$^2$ is equal to 7,535 square feet or 0.17 acres).

6. The applicant is responsible for all costs associated with this service including the holding tank system installation and contracting the hauling of waste to an approved site.

7. Fees associated with this service are identified in Bylaw 988 and currently include:

- An application fee of $300.00, payable at the time of application (cheques should be made payable to the Regional District of Nanaimo).

- A fee to have the covenant registered at the Land Title Office in Victoria, payable at the time of application (cheques should be made payable to the Regional District of Nanaimo). The fee is $65.00* if there is no mortgage on the property or $120.00* if there is a mortgage on the property. *Fees are subject to change from time to time.

- An annual administration fee of $50.00 will be invoiced by the Finance Department.

**Removing a Property from the Pump and Haul Local Service Area**

1. Please provide the RDN with written notice if you wish to have your property removed from the Pump and Haul Local Service Area. Written notice may be in the form a letter or email using the contact information at the bottom of this page.

2. **Please allow sufficient time as this process could take up to 6 months to complete.**

3. There is no fee to remove a property from the Pump and Haul Local Service Area.

Please contact the Wastewater Services Department if you have any questions or need copies of any Bylaws.
REGIONAL DISTRICT OF NANAIMO

APPLICATION FORM

HOLDING TANK SEWAGE DISPOSAL PERMIT

1. Name of Property Owner: ________________________________

2. Address of Property Owner: ________________________________

3. Legal Description of Property for which application is made:
   Lot: _________ Plan: _________ DL: _________ LD: ________________________________

4. Civic address of property referred to in No. 3: ________________________________

5. Has a permit for a holding tank been issued by the Ministry of Health?
   ☐ Yes  If yes, please attach a copy of Ministry of Health holding tank permit.
   ☐ No  A permit from the Ministry of Health must be obtained before this application can proceed.

6. Is the property in the Local Service Area established under Bylaw No. 975?
   ☐ Yes
   ☐ No  Please complete petition request accompanying this form.

The process that will be followed in the event that this application can proceed is as follows:

1) This form will be completed and the petition section signed.
2) An application fee of $300.00 will be collected from the owner.
3) If the application is approved, then the petition for inclusion in the Service Area will be brought forward to the Board for consideration.

Property Owner(s)’ Signature: ________________________________  Date: __________________

Schedule ‘A’ to accompany "Regional District of Nanaimo Sewage Disposal Regulation Amendment Bylaw No. 1224.02, 2005"

_________________________________
Chairperson

_________________________________
Deputy Administrator
REGIONAL DISTRICT OF NANAIMO

PETITION

The Board of Directors
Regional District of Nanaimo

Re: Petition to be included in the RDN Pump & Haul Local Service Area

We, the undersigned owner(s) of Lot _______, Plan _______, District Lot _______, _________________ Land District
do hereby petition the Regional District of Nanaimo to include this property in the Pump and Haul Local Service
Establishment Bylaw No. 975.

The Local Service is for the purpose of providing treatment and disposal of sewage from holding tanks and regulating the
collection and conveyance of sewage from holding tanks within a defined portion of the Regional District of Nanaimo.

I/we understand that:

a) The annual costs for the local service, net of grants and other revenue, shall be recovered:

(i) by the imposition of fees and other charges which may be fixed by separate bylaw; and

(ii) the balance, if any, by the requisition of money under Section 806.1 of the Local Government Act to be
collected by a property value tax to be levied and collected under Section 806 of the Local Government Act.

b) The maximum amount that may be requisitioned under Section 803 of the Local Government Act for the annual
cost of operating the Local Service will be the greater of nil or an amount equal to the amount that could be raised
by property value tax of nil per $1,000.00 applied to the net taxable value of land and improvements within the
Local Service Area.

c) There will be an annual service fee for the maintenance and monitoring of this system as established in Schedule
‘C’ of the “Regional District of Nanaimo Trucked Liquid Waste Disposal Bylaw No. 988, 1995” The liquid waste
from the Pump and Haul Local Service Area discharged to authorized facilities in the Regional District of Nanaimo
will be exempt from septage discharge fees.

d) There will be an application fee as established in Schedule ‘C’ of the “Regional District of Nanaimo Trucked
Liquid Waste Disposal Bylaw No. 988, 1995”.

e) A Restrictive Covenant shall be registered against the title to the land in question in accordance with Section 215
of the Land Title Act. The Restrictive Covenant shall require the following:

(i) that the owner of the lot maintains a contract at all times with a pump out company and that a
current contract is always deposited with the Regional District of Nanaimo,

(ii) that the owner of the lot connect to sewers when they become available, and

(iii) that the owner shall not subdivide or construct any additional units on the property.

Property Owner(s)’ Signature: __________________________ Date: __________________________