



TRUCKED LIQUID WASTE RECEIVING FACILITIES RATES & REGULATIONS INFORMATION GUIDE



Chase River Pump Station

REGIONAL DISTRICT OF NANAIMO

Wastewater Services Department
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Please read and refer to Bylaw No. 1732 and its amendments for complete and original wording

This information guide is for convenience only and does not replace any bylaws or other enactments
The contents of this information guide, including any dollar amounts, are subject to change without notice

INTRODUCTION

The Regional District of Nanaimo (RDN) operates two trucked liquid waste receiving facilities:

TRUCKED LIQUID WASTE RECEIVING FACILITIES	
French Creek Pollution Control Centre 957 Lee Road, Parksville B.C. Phone: 250-248-5794 Hours of Operation Monday to Friday: 8:00 am – 4:00 pm Saturday: 7:00 am – 3:00 pm	Chase River Pump Station 1174 Island Highway, Nanaimo B.C. Phone: 250-758-1157 Hours of Operation 7:00 am – 7:00 pm daily
AFTER HOURS	
In the case of an emergency, trucked liquid waste receiving facilities can be accessed after hours by calling 1-800-862-3429. After hour charges will apply as follows: Minimum charge, up to one hour: \$100 Every additional half hour, or portion of, after the first hour: \$75	

These facilities provide an essential service to RDN property owners. The proper use of these facilities preserves community infrastructure, protects public and worker safety, and keeps costs fair for property owners. Therefore, it is critical that trucked liquid waste hauling companies understand and follow facility rules.

Bylaw No. 1732 was adopted to provide an up-to-date and comprehensive resource for all of the rates and regulations associated with trucked liquid waste receiving. This guide was developed to help clarify the provisions of the Bylaw by highlighting key areas of interest.

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WASTE RESTRICTIONS

Reference: Bylaw 1732 section 5

The following wastes are **not permitted** at RDN trucked liquid waste receiving facilities. Fines may apply if a hauler discharges any of the following wastes:

Prohibited Wastes (up to a \$1,000 fine for each offence): including,

- Hazardous Waste
- Air Contaminant Waste
- Flammable, Combustible, or Explosive Waste
- Obstructive Waste
- Corrosive Waste
- High Temperature Waste
- Biomedical Waste
- Special Risk Organic Waste
- Radioactive Waste
- PCBs or Pesticides
- Pharmaceutical Waste
- Control Works Waste (including oil and grease from grease traps)
- Odourous Waste
- Miscellaneous Waste

Restricted Wastes (up to a \$750 fine for each offence): including,

- Contaminated Waste
- Acidic or Alkaline Waste
- Non-domestic Food Waste
- Dyes and Colouring Materials
- Seawater

Uncontaminated water in any volume greater than 2.0 m³/day (up to a \$250 fine for each offence)

Storm water or ground water (up to a \$250 fine for each offence)

Waste that originates from **outside the Regional District of Nanaimo or Lasqueti Island** (up to a \$100 fine for each offence)

Water or other substance for the **purpose of diluting** any sewage, septage, sewage sludge, or non-domestic wastes (up to a \$250 fine for each offence)

RULES-OF-USE

Reference: Bylaw 1732 sections 6, 7, 8, 9

The following rules-of-use apply to all RDN trucked liquid waste receiving facilities. Failure to comply with facility rules may result in a fine of up to \$750 for each offence:

- A valid Hauler Discharge Licence is required to use receiving facilities.
- Haulers must only discharge a load to an inlet intended for trucked liquid waste receiving, and not to any other manhole or sewer works.
- Hauling vehicles must have connection devices compatible with those of the facility.
- All vehicles, tanks, and other equipment must be maintained and inspected.
- Vehicles with dripping or leaking hoses, valves, tanks, or other equipment are not allowed to enter upon or discharge at the facility.
- Haulers are liable for any damage to the receiving facilities or RDN property caused by any of their employees or vehicles.
- Vehicles must only be parked while awaiting discharge or while discharging.
- Hauling companies must notify the RDN (250-248-5794) at least **two days** before discharging any waste from a pit-toilet to French Creek Pollution Control Centre.
- Facility use is on a first-come-first-serve basis.
- Hauling vehicles must not block or hinder traffic.
- Haulers must not wash or service a vehicle at a receiving station, except for required clean-up.
- A hauler must stop discharging if instructed to do so by an RDN employee.
- Any load may be metered, weighed, sampled or monitored by the RDN.
- Offices, telephones, and washroom facilities are for RDN employees only.

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HAULER DISCHARGE LICENCES

Reference: Bylaw 1732 sections 10, 11, 12, 13

As of July 24, 2017, a valid Hauler Discharge Licence is required to use RDN trucked liquid waste receiving facilities. Using an RDN trucked liquid waste receiving facility after this date without a valid Licence may result in a fine of up to \$750 for each offence.

General:

- There are currently no “application fees” or “licencing fees”; however, hauling companies are responsible for any direct or indirect costs resulting from obtaining, maintaining, amending, renewing, suspending, or terminating a Licence.
- Each hauling company requires a Licence. The Licence applies to that company’s current employees (eg: one Licence per company, not per employee).
- Only vehicles listed in the Licence are allowed to discharge at an RDN facility. Licenses may be amended to accommodate fleet changes.
- The hauling company must notify the RDN immediately if there are any changes to the information provided as part of the Licence or the Licence application.
- Licences expire 5 years from the issue date, unless otherwise stated.
- Haulers may renew a Licence up to 60 days before expiry. An expired Licence is invalid.
- The RDN may, at any time, impose additional provisions, requirements, or restrictions on a Licence that a hauler must meet in order to obtain, maintain, or renew a Licence.
- Licences cannot be transferred or assigned without the written approval of the RDN.

Obtaining a Licence:

- Application forms are available online or at the RDN administration office.
- Current hauling companies have until July 24, 2017 to obtain a Licence.
- After this date, new hauling companies must submit an application for a Licence at least 30 days before a Licence is needed. A submitted application is not a Licence, and a hauling company must not use a trucked liquid waste receiving facility until a Licence is issued by the RDN.
- The RDN may withhold consent or refuse to approve a Licence:
 - If the information provided is insufficient, false, or misleading,
 - If the hauling company or any person involved with the management of that company has in the past failed to comply with the terms and conditions or restrictions in a Licence or Bylaw No. 1732,
 - If the RDN has other grounds to reasonably believe that the hauler will not comply with the terms, conditions, or restriction of a Licence or Bylaw No. 1732.

Suspension and termination:

- A Licence may be suspended if there has been a circumstance or event that results in a breach of Bylaw No. 1732, including damage to Regional District property, or a spill, until the circumstance or event has been corrected, or remediation of a spill site is complete.
- A Licence may be suspended or terminated if the hauler:
 - Fails to comply with the terms, conditions, or restrictions of a Licence, Bylaw No. 1732, or any other applicable enactment,
 - Provides or has provided false, incorrect, or misleading information to the RDN,
 - Owes any money to the RDN under Bylaw No. 1732 and fails to pay such money within 10 days of request.

BILLING & USER CHARGES

Reference: Bylaw 1732 sections 14, 15, 16, 17, 18, 19

The RDN charges users of trucked liquid waste receiving facilities to recover the cost of treating the waste at the sewage treatment plant. Property owners are entitled to the user-rate established by RDN bylaw, as it reflects the true cost of treating the waste at the plants.

Note that the term “user-rate” refers to the price per volume (eg: \$0.23/gallon), and the term “user-fee” refers to the total calculated charge (eg: \$0.23/gallon x 1000 gallons = \$230).

The following rules apply for billing. Providing any false, incorrect, or misleading billing information may result in an Administrative Charge of up to \$75 to help recover the costs of correcting the billing information:

Haulers invoicing property owners:

- Any fees or charges established by the RDN are separate from any service charges or fees charged by the hauler. **Haulers must not charge any user-rate other than that established by RDN bylaw for the treatment of the waste.**
- Invoices issued by a hauling company to a property owner must clearly and separately state:
 - The date that the load was pumped from the on-site sewage system,
 - The date that the load was discharged at a trucked liquid waste receiving facility,
 - The volume of the load discharged,
 - The type of waste discharged (eg: septage, holding tank waste, pit-toilet waste),
 - The RDN user-rate that applied to the load (eg: \$0.23/gallon),
 - The total calculated user-fee invoiced,
 - The full name of the person or property owner invoiced,
 - The civic address from where the load originated, and
 - The current contact information of the person or property owner invoiced.
- At the end of each month, haulers must provide to the RDN all billing information regarding loads where a reduced rate was used (eg: \$0.01/gallon or \$0.00/gallon) for the previous month, including copies of any invoices to property owners (as described above) and any septage slips.
- Upon request, a hauler must provide all billing information regarding the discharge of waste at a trucked liquid waste receiving facility to the RDN within 30 days, including copies of any invoices to property owners (as described above) and any septage slips.

RDN invoicing haulers:

- All invoices are due within 30 days of the date of invoice.
- Any amount outstanding after the 30 day period shall bear interest of 1.25% per month.
- If a hauling company submits false, incorrect, or misleading information regarding the waste discharged at the facility, the invoice shall be re-calculated by the RDN, and the hauler must pay the amount owing as corrected within 30 days. An Administrative Charge will also be added to the amount owing:

ADMINISTRATIVE CHARGE	
First submission of incorrect information	\$50
Each subsequent submission of incorrect information	\$75

- The RDN may retroactively invoice a hauler for any corrections made to an invoice for up to 1 year from the date that the billing information was first submitted by the hauler to the RDN.
- Haulers must retain all billing information regarding the use of a trucked liquid waste receiving facility for at least 1 year from the date that the billing information was first submitted by the hauler to the RDN.

User-Rates:

- User-rates are the price per volume charged for the use of RDN trucked liquid waste receiving facilities. The user-rates are currently set as follows (subject to change):

USER-RATES	
Septage Disposal User-Rate <ul style="list-style-type: none"> • All users pay the Septage Disposal User-Rate, unless the property from which the waste originates is registered with the RDN under the Holding Tank Registration or if the property is permitted under Bylaw No. 1732 to pay the Municipal STEP-System User-Rate • <i>Billing information must be submitted upon request</i> 	\$0.23/gallon
Holding Tank Waste Disposal User-Rate <ul style="list-style-type: none"> • Properties registered with the RDN under the Holding Tank Registration pay the Holding Tank Waste Disposal User-Rate • <i>Billing information, including copies of any invoices to property owners, must be submitted monthly (eg: June invoices must be submitted in the same month)</i> 	\$0.01/gallon
Municipal STEP-System User-Rate <ul style="list-style-type: none"> • Only properties listed in Schedule 'F' of Bylaw No. 1732 pay the Municipal STEP-System User-Rate • <i>Billing information, including copies of any invoices to property owners, must be submitted monthly (eg: June invoices must be submitted in the same month)</i> • <i>Contact the RDN at 250-390-6560 to get a one-time use code for this rate at the Chase River Pump Station</i> 	\$0.00/gallon