



## Request for Proposals - Addendum No.1

---

### French Creek Pollution Control Centre

### Stage 4 Expansion Project

### Preliminary Design Services

Issued November 16, 2017

The following Information is provided for clarification:

1. **Optional Information Meeting:** Minutes from the Optional Information Meeting are attached to Addendum No. 1
2. **Closing Time and Date for Submission of Proposals:** The submission deadline for this RFP is extended to 4:00 pm on January 10, 2017. Please replace the following references to the submission deadline in the RFP:
  - **RFP Title Page** under **Closing:**  
Replace: "November 30, 2016"  
  
With: "January 10, 2017"
  - **Page 1, Section 1.2 Closing Time and Date for Submission of Proposals**, under the "Closing Time":  
Replace: "November 30, 2016"  
  
With: "January 10, 2017"
  - **Appendix "A" – Scope of Services, Section 2.7 Project Schedule:**  
Replace: "Project Award – January 25, 2017"  
  
With: "Project Award – March 1, 2017"
  - And,**  
Add Item: "Cost estimate Submittal – August 30, 2017"
  - And,**  
Replace: "Preliminary Design Report Completion – August 30"  
  
With: "Preliminary Design Report Completion – October 2, 2017"

**END OF ADDENDUM NO. 1**

---

Signature

---

Date



## Request for Proposals

### French Creek Pollution Control Centre

### Stage 4 Expansion Project

### Preliminary Design Services

### RFP Optional Information Meeting

### Minutes

<b>MEETING DATE</b>	1:30 pm November 9, 2016
<b>MEETING CALLED BY</b>	Regional District of Nanaimo
<b>TYPE OF MEETING</b>	RFP Optional Information Meeting
<b>FACILITATOR</b>	Michael Desilets
<b>ATTENDEES</b>	<u>Proponents:</u> Michael Celli – AECOM Trevor Jones – AECOM  <u>RDN:</u> Michael Desilets Maurice Mauch Ian Lundman Robert Eison Chris Kerman

<b>MEETING ITEM</b>	<b>NOTES</b>
Project Overview	Project overview presented including key elements which include the design of the plant expansion and other upgrades to the existing plant.  It was noted that the requirement for assessment of the alternative expansion scenario of implementing an equalization tank to defer Stage 4 Expansion or reduce the required expansion capacity is based on operational observations of the influent flow patterns.
Project Schedule	Overview of the proposed project schedule was presented. The RDN requires cost estimated for the detailed design and construction phases by August 2017 for inclusion in the 2018 Capital Budgets.  AECOM requested an extension to the proposal submission deadline.
Facilities Tour	A tour of the existing FCPCC process areas and the proposed site for the plant expansion was conducted. No specific questions were raised.