

March 24, 2015

The Regional District of Nanaimo (RDN) and the Nanoose Volunteer Fire Department (NVFD) are seeking responses to the following Request for Proposal:

**Regional District of Nanaimo Transportation and Solid Waste Services Department 2015 Fire Rescue Engine Vehicle Purchase – Request for Proposal:**

**RFP No. 15-24-07**

This Proposal is for the supplier selection to design and manufacture **One Full Sized One-Ton 4x4 Cab & Chassis Truck with Four Door Crew Cab – 2015** for use at the NVFD. Copies of the Proposal form may be obtained on or after **March 23, 2015** at the RDN, Administration Building, or can be downloaded from our website: [www.rdn.bc.ca](http://www.rdn.bc.ca). **Copies will be mailed upon request.**

Sealed Proposals clearly marked **“NVFD - One 2015 Full Sized One-Ton 4x4 Cab and Chassis Truck with Four Door Crew Cab”** will be received by hand or courier only at:

Regional District of Nanaimo  
Transportation and Solid Waste Services Facility  
6300 Hammond Bay Road  
Nanaimo, BC  
V9T 6N2

**up until 4:00 pm on April 7, 2015. Faxed copies will not be accepted.**

Proponents are required to respond to **all specifications** in order to be considered a valid Proposal.

Proposals may be withdrawn before the deadline upon written notice (facsimiles of notice will be accepted) to the A/Manager, Fleet Operations, at the address noted herein or at fax number 250-390-2757.

Alternative proposal (s) may be submitted; however, please complete a separate specification form for each alternate proposed vehicle and attached behind the primary Proposal.

Proposals must remain valid for 90 days following the closing time and date. Proposals are irrevocable after the closing time and date.

The RDN/NVFD reserves the right to reject any and all Proposals for any reason or to accept any Proposal that the RDN/NVFD, in its sole unrestricted discretion, deems most advantageous to itself. The lowest or any Proposal may not necessarily be accepted. The Proponent acknowledges the rights of the RDN/NVFD under this clause and absolutely waives any right of action against the RDN/NVFD for failure of the RDN/NVFD to accept its proposal whether such right of action arises in contract, negligence, bad faith or any other cause of action. The acceptance of any proposal is subject to funds being legally available to complete this transaction and/or approval by the Board of the RDN/NVFD or the officer or employee of the RDN/NVFD having authority to accept the Proposal.

Unless otherwise requested in writing by the herein designated RDN employee, a proponent must not contact or communicate with any elected or appointed officer or employee of the RDN other than the designated employee in

relation to the Proposal prior to the award of such Proposal as outlined herein. Any such communication will result in disqualification of the Proposal from further consideration.

The RDN/NVFD is subject to the provisions of *The Freedom of Information and Protection of Privacy Act*. As a result, while Section 21 of the Act does offer some protection for third party business interests, the RDN/NVFD cannot guarantee that any information provided to the RDN/NVFD can or will be held in confidence.

Information regarding the specifications in this solicitation may be obtained from:

Doug Penny  
Nanoose Bay Fire Chief  
(250) 468-7141  
or  
Darren Marshall  
A/Manager, Fleet Operations  
Regional District of Nanaimo  
6300 Hammond Bay Road  
Nanaimo, BC  
V9T 6N2  
(250)-390-6565 (tel) or toll free in BC 1-877-607-4111  
(250)-390-2757 (fax)

**Regional District of Nanaimo Nanoose Fire Department Vehicle Purchase – 2015**

**PROPOSAL FORM  
TRANSPORTATION and SOLID WASTE SERVICES (RDN)  
FIRE RESCUE VEHICLE PURCHASE - 2015**

The RDN has signed the Provincial Climate Action Charter. This includes a commitment to reduce greenhouse gas emissions associated with corporate operations and to purchase carbon offsets for the emissions it cannot eliminate. Integrating the most fuel efficient vehicles available into the RDN fleet is a priority.

The purpose of this Proposal is to obtain one (1) current model/year full-sized one-ton 4x4 pickup truck with four doors (full size) crew cab for purchase. The preferred vehicles will have a gas powertrain. If available, alternative fuel or powertrain solutions that reduce greenhouse gas emissions will be considered. The vehicles should be configured the same as described in the proposal form to be considered.

Used vehicles will not be considered for this Proposal.

For the following Proposal, a brief description of the vehicle is provided. This is intended to guide responses to this Proposal. The RDN requests that the cost and availability of Alternative Options be provided, if available.

**The primary objectives for this vehicle replacement are to:**

- obtain vehicles that meet the fire service requirements of this department;
- maximize fuel economy and minimize greenhouse gas emissions;
- obtain optimal vehicle safety;
- obtain good warranty coverage; and,
- ensure demonstrated mechanical reliability.

Supplier's Initials \_\_\_\_\_

**Vehicle Description:**

**RDN/Nanoose Volunteer Fire Department:**

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**Preferred Vehicle Type: Supply and Deliver One 2015 Full Sized one Ton 4x4 Cab and Chassis Truck with Four Door Crew Cab**

Fire Rescue Vehicles within the RDN are used by Volunteer Fire Department staff within their respective communities as first responders and in the event of structural and brush fires.

**Alternative Options:** Alternative fuel/power train vehicles will be considered if reliability is backed with a comprehensive warranty and interior space will adequately meet the needs of firefighters.

Dealers are asked to complete each technical specifications table to provide the RDN with a comprehensive understanding of the proposed vehicle specifications and features. You are encouraged to respond in some way to all of the specifications. Failure to respond to all specifications may result in a lower evaluation because the RDN may not have sufficient information to make an informed comparison among the vehicles proposed.

**Proposal Submissions:**

1. Please complete a separate specification form for each alternatively proposed vehicle.
2. Please provide vehicle details, as per instructions to supplier, for each proposed vehicle.

**Instructions for making a Submission**

Dealers are to complete a separate submission for each primary and "Alternative Option" vehicles quoted by completing a cover page and specification table pages as attached. This will provide the Regional District a comprehensive understanding of the proposed vehicle specifications and features.

The RDN/NVFD is seeking submissions for energy efficient and/or alternate energy source vehicles that respond to the objectives outlined above.

Dealers are strongly encouraged to respond to each specification. Failure to respond to a specification may result in a lower evaluation because the Regional District may not have sufficient information to make an informed comparison among the vehicles quoted.

If the quoted unit does not meet all of the specifications, then the Proposal price will be increased by the cost of the changes required, as determined by the NVFD. Proposal responses must be complete and accurate. Each Proposal specification must have either a 'YES' or 'NO' response checked off. If a specification cannot be met as a factory-supplied option, but can be provided as a dealer-installed item, then it must be identified as "dealer installed" in the deviation column. If deviating from the specification, detail the nature of the deviation. Consideration will also be given to the ability of the proposed unit to meet the usage requirements of the NVFD.

Suggestions to improve the quality of the unit or to reduce costs will be entertained but please quote the unit as requested, then show any changes as optional pricing. List cost of options stated in Proposal separately. Some item costs may be separately identified in the Proposal body. These are not options and the costs should be included in the Proposal price. Costing of those items is for evaluation purposes. The Proposal will include the total unit cost as noted on forms Appendix A and B and/or C and D.

Provide a product brochure for each proposed vehicle.

If you are receiving this Proposal by mail or by courier, please FAX confirmation of receipt of Proposal to the Nanoose Volunteer Fire Department at (250)468-7107.

Supplier's Initials \_\_\_\_\_

**Proposal Evaluation:**

Proposals will be evaluated for suitability of the vehicle for the stated purposes, i.e., how well the vehicle meets the objectives for fuel economy and reduced greenhouse gas emissions, mechanical reliability and safety. In addition the RDN/NVFD will conduct a test drive and consider the ride quality including noise levels, space and the general fit and finish observed in the vehicle.

The RDN/NVFD may also use independent Consumer Reports and similar information to assist in its evaluation of overall value for money.

It should also be noted that the RDN/NVFD have met, or had discussions, with other vehicle dealerships in the past few months to develop a concept and guide for this Request for Proposal. While these meetings have been helpful, they were intended for research purposes only.

Supplier's Initials \_\_\_\_\_

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Supplier's Initials \_\_\_\_\_

**Specifications of NVFD Trade-In**

The Nanoose Volunteer Fire Department has a potential trade-in of a 1990 Chevrolet cab and chassis only (the service box, emergency light bar, winch and bush guard are not included with this trade-in).

<b>1990 Chevy Four Wheel Drive Fire Service Vehicle</b>	
Engine:	Gas, Engine displacement: 350cu. in.
Odometer:	54,814 km as of March 20, 2015
Serial Number:	1GCHV33K2LF302944
Description:	One-ton chassis and suspension Aluminum rims (dual rear tires and rims)



Please contact Doug Penny, Nanoose Bay Fire Chief, at (250) 468-7141 to arrange a time to view this trade-in or to answer any questions prior to the closing date.

Supplier's Initials \_\_\_\_\_

**APPENDIX A – NVFD WITH TRADE-IN**

**PROPONENTS ARE TO COMPLETE THIS PAGE AND  
ATTACH THIS PAGE TO THE FRONT OF THEIR PROPOSAL**

The undersigned Supplier, having carefully read and examined the Instructions to Suppliers, Proposal Forms, Schedule of Prices, General Conditions of Contract and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the RFP and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

LUMP SUM TOTAL QUOTED PRICE OF \$\_\_\_\_\_ (from bottom of page 7)

The above price includes and covers duties, taxes, handling and transportation charges, and all other charges incidental to and forming part of this Proposal. The Supplier shall be responsible for Customs clearance and payment of any duties and/or taxes owing at time of importation into Canada, as applicable.

The undersigned Supplier agrees to supply the whole of the materials within \_\_\_\_\_ weeks of acceptance.

Name of Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Name, Signature and Title of  
Signing Officer: \_\_\_\_\_

Date: \_\_\_\_\_

E-mail: \_\_\_\_\_

In no case shall the RDN/NVFD be liable for damages to any Supplier as a result of any breach or breaches by the RDN/NVFD of any term or terms of any contract, which is formed between the Supplier and the RDN/NVFD as a result of the submission of a Bid in response to this Proposal.

I, the Supplier, namely, \_\_\_\_\_ has read the preceding limitation of damages clause and agrees that the RDN/NVFD liability is limited as set out in that clause.

Date: \_\_\_\_\_

Name of Proponent Signing Officer: \_\_\_\_\_

Signature of Proponent Signing Officer: \_\_\_\_\_

Supplier's Initials \_\_\_\_\_

**APPENDIX B – NVFD WITH TRADE-IN – SCHEDULE OF PRICES**

The RDN/NVFD shall pay in lawful money of Canada the amount shown for the following items subject to the conditions of the contract documents.

ITEM	DESCRIPTION	PRICE
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PRICE FOR BASE FIRE RESCUE TRUCK (all minimum requirements met):

- |    |   |            |
|----|---|------------|
| 1. | The NVFD has a potential trade-in of a 1990 Chevy Four-Wheel Drive Fire Service Vehicle.<br>Details:  | (\$ _____) |
|    | <ul style="list-style-type: none"> <li>• Engine: gas with a displacement of 350cu. in.</li> <li>• One-ton chassis and suspension</li> <li>• Aluminum rims (dual rear tires and rims)</li> <li>• 54,814 km as of March 20, 2015</li> <li>• Serial # 1GCHV33K2LF302944</li> </ul> |            |

Price (before Environmental Fees, GST and PST) \$ \_\_\_\_\_

Environmental fee – battery \$ \_\_\_\_\_

Environmental fee – tires \$ \_\_\_\_\_

Provincial Sales Tax (PST) \$ \_\_\_\_\_

Goods and Services Tax (GST) \$ \_\_\_\_\_

Subtotal \$ \_\_\_\_\_

Less Trade-In (\$ \_\_\_\_\_)

TOTAL PRICE (included in net amount all other taxes, environmental fees, PDI, freight and duties) \$ \_\_\_\_\_  
(state in Canadian Funds, include PST and GST)

Equipment shall be delivered F.O.B. (freight pre-paid) to the RDN, Nanoose Volunteer Fire Department, 2471 Nanoose Road Bay, Nanoose BC V9P 9E6.

\_\_\_\_\_  
Initials of Signing Officer

Supplier's Initials \_\_\_\_\_



**APPENDIX C – NVFD WITH NO TRADE-IN**

**PROPONENTS ARE TO COMPLETE THIS PAGE AND  
ATTACH IT TO THE FRONT OF THEIR PROPOSAL**

The undersigned Supplier, having carefully read and examined the Instructions to Suppliers, Proposal Forms, Schedule of Prices, General Conditions of Contract and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the RFP and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

LUMP SUM TOTAL QUOTED PRICE OF \$ \_\_\_\_\_ (from bottom of page 9)

The above price includes and covers duties, taxes, handling and transportation charges, and all other charges incidental to and forming part of this Proposal. The Supplier shall be responsible for Customs clearance and payment of any duties and/or taxes owing at time of importation into Canada, as applicable.

The undersigned Supplier agrees to supply the whole of the materials within \_\_\_\_\_ weeks of acceptance.

Name of Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Name, Signature, and Title of  
Signing Officer: \_\_\_\_\_

Date: \_\_\_\_\_

E-mail: \_\_\_\_\_

In no case shall the RDN/NVFD be liable for damages to any Supplier as a result of any breach or breaches by the RDN/NVFD or of any term or terms of any contract, which is formed between the Supplier and the RDN/NVFD as a result of the submission of a Bid in response to this Proposal.

I, the Supplier, namely, \_\_\_\_\_ has read the preceding limitation of damages clause and agrees that the RDN/NVFD liability is limited as set out in that clause.

Date: \_\_\_\_\_

Name of Proponent Signing Officer: \_\_\_\_\_

Signature of Proponent Signing Officer: \_\_\_\_\_

Supplier's Initials \_\_\_\_\_

**APPENDIX D – NVFD WITH NO TRADE-IN – SCHEDULE OF PRICES**

The RDN/NVFD shall pay in lawful money of Canada the amount shown for the following items subject to the conditions of the contract documents.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>PRICE</u>
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PRICE FOR BASE FIRE RESCUE TRUCK (all minimum requirements met):

Price (before Environmental Fees, GST and PST)	\$ _____
Environmental fee – battery	\$ _____
Environmental fee – tires	\$ _____
Provincial Sales Tax (PST)	\$ _____
Good and Services Tax (GST)	\$ _____
Subtotal	\$ _____
<b>TOTAL PRICE (included in net amount all other taxes, environmental fees, PDI, Freight and duties) (state in Canadian Funds, include PST and GST)</b>	<b>\$ _____</b>

Equipment shall be delivered F.O.B. (freight pre-paid) to the RDN, Nanoose Volunteer Fire Department, 2471 Nanoose Road Bay, Nanoose BC V9P 9E6.

\_\_\_\_\_  
Initials of Signing Officer

Supplier's Initials \_\_\_\_\_

**APPENDIX E**

**TECHNICAL SPECIFICATIONS**

**NANOOSE VFD**

Supplier's Initials \_\_\_\_\_

Nanoose Fire Department Vehicle Purchase – 2015

*Type of Vehicle: Full-Sized, One-Ton 4x4 Cab and Chassis with Four Door Crew Cab*

ITEM	SPECIFICATIONS	YES	NO	DEVIATION
<b>1.</b>	<b>BODY</b>			
	Full-sized four door <u>crew cab</u> (not quad cab)			
	Chrome front bumper			
	Chrome running boards			
	Tinted glass, shaded windshield			
	Front seats 40/20/40 split bench vinyl			
	Inside rear view mirror, outside foldaway heated, power and extendable mirrors			
	Trailer tow package (includes transmission cooler)			
	Flip up rear seats (60/40 split) vinyl			
	Class III tow bar			
	7-contact trailer plug			
	Medium duty front mud Flaps.			
	Fog lamps			
	Vinyl/rubber floor coverings			
<b>2.</b>	<b>FRAME/GVWR</b>			
	Heavy duty one-ton suspension			
<b>3.</b>	<b>BRAKES</b>			
	Power brakes, anti-lock system and traction control			
<b>4.</b>	<b>DRIVING AXLES/REAR SUSPENSION</b>			
	Electronically activated four-wheel drive			
	Limited slip rear differential			
<b>5.</b>	<b>FRONT AXLE/SUSPENSION</b>			
	Independent front suspension			
<b>6.</b>	<b>ENGINE</b>			
	V-8 mid-range (state size and HP)			
	Largest, high output or multiple alternator (state total output)			

Supplier's Initials \_\_\_\_\_

ITEM	SPECIFICATIONS	YES	NO	DEVIATION
<b>7.</b>	<b>FUEL SYSTEM</b>			
	Electronic fuel injection			
<b>8.</b>	<b>TRANSMISSION</b>			
	Automatic, 5 to 10 speed			
<b>9.</b>	<b>STEERING</b>			
	Power steering			
<b>10.</b>	<b>LIGHTING, INSTRUMENTATION &amp; CONTROLS</b>			
	Halogen headlamps			
	Intermittent wipers			
	AM-FM radio with aux jack.			
	Air conditioning			
	Keyless entry, three (3) sets of keys and/or FOB/remote			
	Manual door locks and windows			
<b>11.</b>	<b>WHEELS AND TIRES</b>			
	Six 17" aluminum rims (dual rear tires and rims)			
	8 or 10 ply all-season tires required (state size)			
	full-sized spare rim and tire			
<b>12.</b>	<b>COLOUR</b>			
	"Fire Engine" Red			
<b>13.</b>	<b>OPTIONS (Price Options Separately)</b>			
	Undercoating			
	2 12-volt heavy duty batteries c/w isolation switch			
	Provisions for roof mounted emergency light bar			
	Chrome brush guard c/w 8000# winch mount			
	Audible back-up alarm			

ITEM	SPECIFICATIONS	YES	NO	DEVIATION
14.	<b>DIMENSION OF FRAME (REQUIRED)</b> The measurements below are important as we are transferring an existing service body to this chassis.			
	Wheel base			
	Widest dimension of cab (excluding mirrors)			
	Back of cab to center of rear axle (56" optimal)			
	Back of cab to end of frame			
	Inside measurements of frame width behind cab			
	Outside measurements of frame width behind cab			
	Outside measurements of widest rear spring hanger			

**AVAILABILITY**

Available no later than: \_\_\_\_\_, 2015

AUTHORIZED BY: \_\_\_\_\_

\_\_\_\_\_  
 (Signature of Proponent Signing Officer)

\_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Capacity of Signing Officer)

\_\_\_\_\_  
 (Address of Proponent)

Supplier's Initials \_\_\_\_\_