

Oceanside Health and Wellness Network

Circle of Partners Meeting Notes,
November 15th, 2018 - 2:30-5:00 pm at Stanford Place

X Sue Abermann (Community representative)	X Esther Pace (Island Health)*
✓ Caron Byrne (Community representative)	X Cheryl Rikley (Island Health)*
✓ Marlys Diamond (Perfect Storm Group, FORA)	✓ Courtney Simpson (RDN)*
✓ Virginia Gibberd (Arrowsmith Lodge)	✓ Deanna Smith (Arrowsmith Lodge)
X Gerry Herkel (FORA)	✓ Janice Tait (Community representative)
X Signy Madden/Melaina Patenaude (United Way)	✓ Sharon Welch (Forward House, LAT)
✓ Susanna Newton (SOS, OTFH)	✓ Lisa Marie Barron (OHWN Coordinator)
✓ Evelyn Clark (Div. of Family Practice) – left at 4pm	✓ Myra Rogers (Administrative Assistant)

Welcome

Review Minutes and Action Items

- Jennifer Hopewell to be invited to share some information around Collective Impact at our November CoP meeting – *On today's agenda*
- CoP members to bring the documents given out at today's meeting regarding Evaluation and Collective Impact to our next meeting - *Done*
- Lisa Marie to connect with Dr Hasselback – *Done*

Courtney shared that she had looked into the transit plans for Area F and discovered that the RDN has gone back to the drawing board with this and it seems it is not a high priority at present.

Courtney also shared that she had made enquiries about the transit tickets; SOS currently receive transit tickets to pass on to those who need them. This is a recent program and the Transit department are keen to only work through one organization. However the SOS can pass transit tickets on to other organizations if requested.

Coordinator Report

Lisa Marie submitted her monthly Coordinator's Report to the CoP. It was suggested that going forward she could include the outcome of meetings that she has had with people.

VIHA Video Status Update

Signy's niece was unable to follow through on the video editing, but Virginia has found a new video editor who is happy to volunteer his time. Virginia is trying to track down the original video content, since we don't have the original footage. VIHA may have it.

Procedure for OHWN Advocacy Update

Lisa Marie submitted the 'OHWN Advocacy Guidelines' document that had been prepared and approved by the Network Development Action Group. It is a starting point and changes can be made over time if and as required.

The Circle of Partners unanimously agreed to approve the document.

Action:

- Lisa Marie to finalize the document, date, mark approved, and put in the OHWN binder.

Newsletters and ways to engage OHWN

Lisa Marie proposed to CoP that we no longer do a bi-monthly Newsletter, but instead produce a Newsletter in Fall and Spring and send out monthly email updates through MailChimp. The newsletters would continue to be posted on the website, the emails would only be circulated to members.

Lisa Marie shared that she had spoken with Dr Hasselback regarding ways of connecting with newly elected politicians. His recommendation was in line with our own thoughts, to connect informally with them initially then arrange to go and meet with them in a few months once they are settled in. Lisa Marie and Sharon have already connected informally with a few of our newly elected members and will continue to do this. Some of the CoP could also be involved in different meetings. We could have a presentation that CoP members could easily take to such meetings.

Administrative Assistant Contract

Our current Administrative Assistant Contract ends on April 1, 2019. If the contract could be continued until October Lisa Marie and Myra could do much more forward planning than if it ends in March. Lisa Marie produced the financial information from the Seed Funding Account; there is enough money to extend the contract for another 6 months to 1 October 2019.

A motion was proposed, seconded and carried unanimously to continue the Administrative Assistant contract to October 2019.

Community Response Network

Lisa Marie and Sharon met recently with Jane Osborne who is responsible for supporting Community Response networks. There is not currently such a network in Oceanside. The Community Response Networks engage with vulnerable adults such as seniors, new immigrants, people with developmental delays, people with mental health issues and so on, for the prevention of abuse or neglect of these people.

It is their aim to bring a Community Response Network to every community. They give a \$500 start up grant and there are further grants of up to \$3000 per year for projects. It is possible that we could turn our Mental Health Action Group into a Community Response Network, and they would be eligible to receive this funding. This group would fit well into their priorities for funding, and would not change the focus for the Mental Health Action Group. Very minimal reporting is required. More information is available online at www.bccrns.ca

The Community Response Networks look different in every region, and are funded by the Ministry of Health and by Gaming funds. The funds cannot be spent on administration, they have to be spent on projects.

Jane Osborne has offered to come to a CoP meeting to give us more information.

Action:

- Jane Osborne to be invited to come to our January CoP meeting

Evaluation

This was tabled for our next meeting.

Action:

- Evaluation for both the Network Development Action Group and the Mental Health Action Group will take place at the next meeting.

Moving Forward

Jennifer Hopewell (RDN) gave a presentation to the CoP on Collective Impact. Jennifer was asked to email the presentation out to the CoP members.

Jennifer used the analogy of a boat in her presentation. What can each CoP members do outside the boat in order to move the boat forward? There was discussion regarding the use of our monthly meeting time; how can the 2 ½ hour meeting be used most effectively to move OHWN forward? The Action Groups are driving the boat, but CoP needs to be driving the boat. It is important that all the CoP members know what is going on within OHWN. It is also important for all CoP members to do their best to be present at the meetings each month.

It was decided to change up the CoP Agenda. CoP want to know more about what's going on in the Action Groups, so each Action Group will have 20-30 minutes to give information and feedback to CoP. CoP members will be given the Action Group minutes for the last 3 months and going forward they will be sent out to CoP with the CoP minutes and agenda each month.

The Round Table segment of the CoP meeting takes up a lot of time. This will be limited to 20 minutes at the end of the CoP meetings and to have a focus relating to OHWN.

There is much interest in considering a focus on Seniors and having a Seniors Action Group (currently the Seniors Planning Table hosted by the SOS). At present we are missing this piece.

Actions:

- Lisa Marie/Myra to send out last 3 months of Minutes for the Action Groups to CoP
- Most of next meeting to be focused on the Action Groups evaluations
- Revisit this Going Forward conversation at our next meeting
- Sharon to speak with Susanna (SOS) and express our interest in the Seniors piece

Next Meeting

There will be no meeting of CoP in December. Next meeting will be on Thursday January 17, 2019.