



Addendum #1: Request for Proposal No. 19-003

Curbside Collection of Garbage, Recyclables and Organics

This addendum (Addendum #1) is a compilation of questions received from possible Proponents up to 3:00pm on March 29th, 2019, and the answers to these questions.

This addendum shall be read in conjunction with and considered as an integral part of the Request for Proposal (RFP). Revisions supersede the information contained in the original RFP or previously issued Addendum. No consideration will be allowed for any extras due to any Proponents not being familiar with the contents of this Addendum. All other terms and conditions remain the same.

1) Question:

How many bear carts are anticipated to be required for this contract?

Answer:

The estimated number is set out in the Appendix 4 of the RFP under Schedule of Prices. The RDN anticipates approximately 148 Bear Resistant Latches will be required for this Contract.

2) Question:

Please confirm bear-resistant containers would be required and just animal-resistant containers.

Answer:

The bear resistant Carts should be either bear resistant, or able to be retrofitted with Bear-Resistant Hardware to discourage wildlife access. The meaning of Bear Resistant Hardware is set out in the draft Contract, which is defined as the hardware necessary to fit a Cart with a lockable lid that cannot be readily opened by bears or other wildlife normally found in or near the Service Area and which is compatible with the safe and efficient operation of automated

collection equipment and is designed so the Collection Vehicle operator, when seated in their normal driving position, can visually confirm whether the lid is locked or unlocked.

3) Question:

How many cameras are required on the collection vehicles and what exact footage would need to be recorded (e.g. cart contents emptying into hopper)?

Answer:

Per Section 2.5 of the Schedule 2 – Scope of Services, the Contractor will collect and save the digital data from a minimum of two viewpoints:

- (1) one which must capture digital image of Cart contents as Carts are emptied into the Collection Vehicle; and
- (2) one which must capture digital image of the curbside where Carts are placed for collection showing the placement of the Cart relative to household it was placed in front of.

4) Question:

What are the listed responsibilities the Contractor is required to commit to as part of this RFP for the Recycle BC portion of the work?

Answer:

Per Section 2.9 of the RFP, the RDN entered into a five year contract with Recycle BC to continue curbside collection of Recyclables (the “Recycle BC Contract”) in November 2018. The RDN intends to flow down many of its obligations under the Recycle BC Contract to the Contractor and, accordingly, much of the work required under the Recycle BC Contract is included the draft Contract. The Contractor is not required to perform any activities in the Recycle BC Contract that are not included in the draft Contract.

Please refer to the draft Contract and Schedule 2 – Scope of Services for the complete list of responsibilities.

5) Question:

Does automated collections include both semi and fully automated or does the District prefer fully automated.

Answer:

Only fully automated collection will be considered.

6) Question:

“Starting in 2022, an adjustment to the unit price if the actual number of Single Family Dwelling Units is materially different (either higher or lower) than what is currently forecasted by the RDN.” What does “materially different” mean? Does this relate to increased house counts owing to new residents/builds?

Answer:

Yes, it relates to the increase Single Family Dwelling Unit count as result of new builds/ secondary suites. The adjustment mechanisms are near completion and the RDN will be providing the wording for Section 10 of the draft Contract by way of Addendum.

7) Question:

May the RDN provide set-out / participation rates?

Answer:

The RDN does not have established set-out / participation rates as there is currently no mechanism in place to track this information. This is one of the primary motivation to introduce an RFID tracking system.

The RDN undertakes a curbside outreach program every summer from April to August as a contractual obligation under our agreement with Recycling BC for curbside collection of packaging and printed paper materials. The intent of the Recycling Outreach program is to compliance with Recycling BC requirements, and reinforces good recycling practices. Based on last year’s audit, participation was estimated at between 80 – 90%. However, it is important to note, this program was only conducted on selected portions of the routes, for a total of 40 days during the Spring/Summer months. Additionally, there are a number of seasonal properties within the Service Area.

8) Question:

May the RDN provide information concerning which zones are collected on which days? Is the RDN open to collection schedule/route changes?

Answer:

This information is available in the Data Room under Reference Information – RDN 2019 Collection Schedules.

Yes, the RDN is open to collection schedule/ route changes provided it results in effective and efficient collection routing. The preference would be to minimize resident impact wherever possible.

9) Question:

How does the RDN prefer statutory holidays to be handled?

Answer:

Per Schedule 2 (Scope of Services), the Contract will adjust the Master Collection Schedule for Holidays using the Add-A-Day Schedule Method, which is defined as means a method of adjusting the schedule for each Holiday by moving the Collection Day to the next non-Holiday weekday after the usual Collection Day. For example, if the Collection Day is a Wednesday, and the preceding Monday was a Holiday, then the new Collection Day will move forward by one day and become Thursday.

10) Question:

The link in “Appendix 8 – Service Area Map Route Description and Instructions” does not work. Please provide an updated link.

Answer:

The link should be correct: <https://map.rdn.bc.ca/OPRDN/WebPages/Map/FundyViewer.aspx>
Please call me directly at 250-390-4111 ext. 6144 if you are experiencing issues with the map viewer.

11) Question:

Based on the requirements of this RFP, notably the requirement to provide sample bins with the RFP response, the Proponent would like to request a 1 month (30 day) extension for this RFP.

Answer:

At this time, the RDN is not in a position to extend the deadline. Please note, the RFP states the sample carts will not form part of the proposal mandatory requirements but are encouraged to be submitted prior to closing time. The RDN reserves the right to receive and consider sample carts submitted after submission time.

End of Addendum #1