

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, April 23, 2019
7:04 P.M.
Board Chambers**

In Attendance:	Director I. Thorpe	Chair
	Director B. Rogers	Vice Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Director L. Salter	Electoral Area F
	Alternate	
	Director J. Stanhope	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
	Director M. Swain	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director C. Gourlay	Electoral Area G
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	S. Commentucci	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Alternate Director Stanhope and Director Salter to the meeting.

APPROVAL OF THE AGENDA

19-133

It was moved and seconded that the agenda be approved, as amended, to bring forward the delegations under section 11 to section 5.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

19-134

It was moved and seconded that the following minutes be adopted:

Regular Board Meeting - March 26, 2019

Special Board Meeting - April 9, 2019

CARRIED UNANIMOUSLY

PRESENTATION

Canadian Award for Financial Reporting presented to the Finance Department of the Regional District of Nanaimo for the 2017 Annual Financial Report

Chair Thorpe presented the Canadian Award for Financial Reporting by the Government Finance Officers Association to Jeannie Bradburne, Director of Finance and Manvir Manhas, Mgr., Capital & Financial Reporting who accepted the award on behalf of the Finance Department of the Regional District of Nanaimo for the 2017 Annual Financial Report.

DELEGATIONS

Michael Banning, Station 27 Interagency Officer, Royal Canadian Marine Search and Rescue – Station 27 Nanaimo, re 2018 Annual Activities Report

Michael Banning provided an overview of the 2018 activities of the Royal Canadian Marine Search and Rescue, Station 27 Nanaimo, and thanked the Board for their support.

Paul Liddy, Cedar Road Bioenergy Inc., re Update on Nanaimo Bioenergy Centre

Paul Liddy provided a visual presentation and overview of the Nanaimo Bioenergy Centre.

CORRESPONDENCE

19-135

It was moved and seconded that the following correspondence be received for information:

Ed Mayne, Mayor, City of Parksville, re Request for Funding - Canada Goose Management Strategy

CARRIED UNANIMOUSLY

19-136

It was moved and seconded that the Regional District of Nanaimo Board approve repayment of 1/3 of the expenses for the 2019 Goose Management Program in the amount of \$11,666 to the City of Parksville in recognition of the direct and indirect support the City provided to the Regional Goose Management Strategy and that the cost be shared equally by the region partners in future years.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

19-137

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - April 9, 2019

Committee of the Whole - April 9, 2019

Transit Select Committee - March 21, 2019

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

**Development Permit with Variance Application No. PL2018-204 - 6588, 6590 and 6592
Island Highway West, Electoral Area H**

19-138

It was moved and seconded that the Board approve Development Permit with Variance No. PL2018-204 to relax the requirements for washroom facilities in a Campground subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Request for Relaxation of Perimeter Frontage Requirement and Acceptance of Cash-in-lieu of Parkland Dedication in relation to Subdivision Application No. PL2018-130 - Tralee Road and Chatsworth Road, Electoral Area F

19-139

It was moved and seconded that the Board approve the request to relax the minimum frontage requirements for proposed Lots 3, 4, and 5 in relation to Subdivision Application No. PL2018-130.

CARRIED UNANIMOUSLY

19-140

It was moved and seconded that the Board accept five percent (5%) cash-in-lieu of parkland dedication in conjunction with Subdivision Application No. PL2018-130.

CARRIED UNANIMOUSLY

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2016-142 - 2120 Nanaimo River Road, Electoral Area C

19-141

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lot 2 in relation to Subdivision Application No. PL2016-142.

CARRIED UNANIMOUSLY

Community Work Funds Allocation for Final Village Way Path Design – Electoral Area B

19-142

It was moved and seconded that pending project approval by the Union of BC Municipalities, up to \$20,000 of unallocated 2019 Electoral Area B Community Works Funds be allocated to the Village Way path project in order to conclude a Ministry of Transportation and Infrastructure approved final project design and operating plan.

CARRIED UNANIMOUSLY

Dashwood Fire Hall Replacement

19-143

It was moved and seconded that “Dashwood Fire Hall Service Area Establishment Bylaw No. 1785, 2019” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

19-144

It was moved and seconded that "Dashwood Fire Hall Loan Authorization Bylaw No. 1789, 2019" be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

19-145

It was moved and seconded that the participating area approval is to be obtained for the entire proposed service area.

CARRIED UNANIMOUSLY

19-146

It was moved and seconded that the Board approve the Elector Response Form as provided in Attachment 3, establish 4:00 p.m. on Friday, July 26, 2019 as the deadline for receiving elector responses for the alternative approval process, and determine the total number of electors to which the approval process applies to be 1751.

CARRIED UNANIMOUSLY

Committee of the Whole

Continuing the Conversation: Best Practices for RDN Communications and Engagement

19-147

It was moved and seconded that the Board approve the communications and engagement tools.

CARRIED UNANIMOUSLY

Performance Monitoring of New Waste Technology – Sustane Chester

19-148

It was moved and seconded that the Board partner with the Comox Valley Regional District and the Cowichan Valley Regional District for:

1. participation in the performance monitoring program of new waste technology – Sustane Chester;
2. contribution of \$7,500 from the Regional District of Nanaimo in the cost sharing of the performance monitoring program; and
3. preparation of a staff report to the Board at the conclusion of the performance monitoring program.

Opposed (1): Director Westbroek

CARRIED

Liquid Waste Management Plan Monitoring Committee Terms of Reference

19-149

It was moved and seconded that the Board approve the Draft Liquid Waste Management Plan Monitoring Committee Terms of Reference.

CARRIED UNANIMOUSLY

Transit Select Committee

2018 - 2019 Conventional Transit Annual Operating Agreement Amendment No. 1

19-150

It was moved and seconded that the 2018-2019 Conventional Transit Annual Operating Agreement Amendment No. 1 be approved.

CARRIED UNANIMOUSLY

Custom Transit (handyDART) Cancellation Policy Implementation

19-151

It was moved and seconded that the implementation of the handyDART Cancellation Policy be approved.

CARRIED UNANIMOUSLY

REPORTS

Revisions to Policy B1.21 Groundwater Assessment Requirements for Rezoning Unserved Lands and for Development Permits

19-152

It was moved and seconded that the Board endorse the revised Policy B1.21 to improve clarity and streamline requirements for groundwater assessments for rezoning un-served lands and for development permits.

Opposed (3): Director Wilson, Director Young, and Director Salter

CARRIED

Zoning Amendment Application No. PL2019-069 – Pitt Road, Electoral Area H -Amendment Bylaw 500.425, 2019 – Introduction

19-153

It was moved and seconded that the condition set out in Attachment 2 of the staff report be completed as a condition of Amendment Bylaw No. 500.425, 2019 being adopted.

CARRIED UNANIMOUSLY

19-154

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.425, 2019", be introduced and read two times.

CARRIED UNANIMOUSLY

19-155

It was moved and seconded that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.425, 2019", be waived and notice of the Board's intent to consider third reading and adoption be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

Oceanside Services Committee

19-156

It was moved and seconded:

1. That the Terms of Reference for the new Oceanside Services Committee be approved;
2. That the
 - a. District 69 Recreation Commission Bylaw No. 1777 be repealed;
 - b. District 69 Community Justice Select Committee and the Northern Community Economic Development Select Committee be dissolved;
 - c. Regional District of Nanaimo Board Procedure Bylaw No. 1754 be amended to update the Committees listed on Schedule A; and
3. That the Parks and Open Space Advisory Committee (POSAC) Terms of Reference for Electoral Areas E, F, G and H add a Member at Large position to replace the Commission appointee.

Opposed (3): Director Young, Director Salter, and Director McLean

CARRIED

BYLAWS - WITH NO ACCOMPANYING REPORT

Southern Community Economic Development Service Amendment Bylaw No. 1648.02, 2019 – For Adoption

19-157

It was moved and seconded that "Southern Community Economic Development Service Amendment Bylaw No. 1648.02, 2019" be adopted.

CARRIED UNANIMOUSLY

NEW BUSINESS

Notice of Motion – Conventional Transit Service

Director Brown provided notice of the following motion:

That a report be prepared outlining the options and implications of offering conventional transit service 365 days a year.

Notice of Motion – Electoral Area H Community Works Funds

Director McLean provided notice of the following motion:

That pending project approval by the Union of BC Municipalities, up to \$150,000 of unallocated 2019 Electoral Area H Community Works Funds be allocated to the Deep Bay Improvement District in order to support the replacement of critical drinking water infrastructure.

IN CAMERA

19-158

It was moved and seconded that pursuant to Sections 90 (1) (a) and (e) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to Board appointments and the acquisition of land.

CARRIED UNANIMOUSLY

RISE AND REPORT

Board Appointments

19-159

It was moved and seconded that Mayta Ryn be appointed to the Agricultural Advisory Committee for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

19-160

It was moved and seconded that William Manners be appointed to the Solid Waste Management Plan Monitoring Advisory Committee for a term ending December 31, 2020.

CARRIED UNANIMOUSLY

19-161

It was moved and seconded that Gregg Cherrington-Kelly be appointed to the Solid Waste Management Plan Monitoring Advisory Committee for a term ending December 31, 2020.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:30 PM

CHAIR

CORPORATE OFFICER