

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE TRANSIT SELECT COMMITTEE MEETING**

**Thursday, March 21, 2019**  
**10:00 A.M.**  
**Board Chambers**

In Attendance:	Director T. Brown	Chair
	Director K. Wilson	Electoral Area A
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Director M. Swain	District of Lantzville
	Director E. Mayne	City of Parksville
	Director T. Westbroek	Town of Qualicum Beach
Also in Attendance:	Director I. Thorpe	City of Nanaimo
	P. Carlyle	Chief Administrative Officer
	D. Pearce	Dir, Transportation & Emergency Services
	D. Marshall	Mgr, Transit Operations
	E. Beauchamp	Sup't, Transit Planning & Scheduling
	B. White	Sup't, Transit Operations
	M. Moore	Senior Regional Transit Manager, BC Transit
	S. Phillips	Marketing & Communications, BC Transit
	J. Dyck	Communications Manager, BC Transit
K. Sihota	Recording Secretary	

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved.

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Transit Select Committee Meeting - January 24, 2019**

It was moved and seconded that the minutes of the Transit Select Committee meeting held January 24, 2019, be adopted.

CARRIED UNANIMOUSLY

## **BC TRANSIT UPDATES**

### **Marketing & Communications Presentation**

S. Phillips and J. Dick provided a visual and verbal presentation regarding the marketing and communications aspect of BC Transit.

### **Kevin Shubert, handyDART Provincial Changes**

M. Moore provided a verbal overview regarding the changes to handyDART on a provincial scale.

## **REPORTS**

### **2018 - 2019 Conventional Transit Annual Operating Agreement Amendment No.1**

It was moved and seconded that the 2018 – 2019 Conventional Transit Annual Operating Agreement Amendment No. 1 be approved.

CARRIED UNANIMOUSLY

### **Licence of Occupation and Use**

It was moved and seconded that the Regional District of Nanaimo enter into a licence of occupation and use with the City of Nanaimo and Seaspans Ferries Corporation for a portion of 1 Port Drive commencing April 7, 2019 and ending September 30, 2019.

CARRIED UNANIMOUSLY

### **Revised Custom Transit (handyDART) Registration Process Implementation**

It was moved and seconded that the following motion be deferred to a future Transit Select Committee meeting:

That the implementation of the BC Transit Revised Custom Transit Registration process for Regional District of Nanaimo Custom Transit (handyDART) be approved.

CARRIED UNANIMOUSLY

**Custom Transit (handyDART) Cancellation Policy Implementation**

It was moved and seconded that the implementation of the handyDART Cancellation Policy be approved.

CARRIED UNANIMOUSLY

**RDN Transit Verbal Update**

D. Pearce provided an update to the Committee regarding changes within the Transit system.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

Time 11:48 AM

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CHAIR