

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

**Tuesday, July 9, 2019
3:00 P.M.
Board Chambers**

In Attendance:	Director I. Thorpe	Chair
	Director B. Rogers	Vice Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Alternate	
	Director J. Stanhope	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Director M. Swain	District of Lantzville
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
Regrets:	Alternate	
	Director T. Westbrook	Town of Qualicum Beach
Also in Attendance:	Director L. Salter	Electoral Area F
	Director B. Wiese	Town of Qualicum Beach
	P. Carlyle	Chief Administrative Officer
	D. Banman	A/ Gen. Mgr. Recreation & Parks Services
	S. De Pol	A/ Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	J. Bradburne	Director of Finance
	D. Pearce	Director of Transportation & Emergency Services
	K. Fowler	Mgr. Long Range Planning
	T. Mayea	A/ Mgr. Legislative Services
	C. Golding	Recording Secretary
	C. Jefferies	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair acknowledged the recent loss of Electoral Area G Director Clarke Gourlay and offered condolences on behalf of the Regional District of Nanaimo to his family and friends. The Chair recognized Director Gourlay's contributions as a Regional Director and a moment of silence was observed in his memory.

The Chair welcomed Alternate Directors Stanhope, Fell, and Westbrook to the meeting.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Committee of the Whole Meeting - June 11, 2019

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held June 11, 2019, be adopted.

CARRIED UNANIMOUSLY

INVITED PRESENTATIONS

Superintendent Cameron Miller, Officer in Charge, Nanaimo Royal Canadian Mounted Police, re Annual Presentation

Superintendent Cameron Miller provided an update to the Board that included annual policing priorities, staffing levels, calls for service, current pressures, and opportunities for improvement.

COMMITTEE MINUTES

It was moved and seconded that the following minutes be received for information:

Agricultural Advisory Committee - June 26, 2019

Liquid Waste Management Plan Monitoring Committee - June 14, 2019

Drinking Water and Watershed Protection Technical Advisory Committee - April 25, 2019

CARRIED UNANIMOUSLY

CORPORATE SERVICES

Southern Community Sewer Secondary Treatment Capital Improvements – Security Issuing Bylaw 1793

It was moved and seconded that "Southern Community Sewer Local Service Secondary Treatment Capital Improvements Security Issuing Bylaw No. 1793, 2019" be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that "Southern Community Sewer Local Service Secondary Treatment Capital Improvements Security Issuing Bylaw No. 1793, 2019 be adopted.

CARRIED UNANIMOUSLY

2020 to 2024 Financial Plan Schedule

It was moved and seconded that the schedule for the Board's consideration of the 2020 to 2024 Financial Plan be approved.

CARRIED UNANIMOUSLY

Community Works Fund Status Report

It was moved and seconded that the Board receive the 2019 Community Works Funds Projects list (Attachment 1).

CARRIED UNANIMOUSLY

Nanoose Bay Peninsula Water Service Area Capital Improvements – Temporary Borrowing Bylaw 1794

It was moved and seconded that "Nanoose Bay Peninsula Water Service Area Capital Improvements Temporary Borrowing Bylaw No. 1794, 2019" be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that "Nanoose Bay Peninsula Water Service Area Capital Improvements Temporary Borrowing Bylaw No. 1794, 2019" be adopted.

CARRIED UNANIMOUSLY

STRATEGIC AND COMMUNITY DEVELOPMENT

Bylaw Amendments Related to Enforcement of Development Permit Areas

It was moved and seconded that the report for the public hearing held on June 18, 2019 for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.426" be received.

CARRIED UNANIMOUSLY

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.426" be read a third time.

CARRIED UNANIMOUSLY

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.426" be adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that "Regional District of Nanaimo Bylaw Notice Amendment Bylaw No. 1786.02, 2019" be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that "Regional District of Nanaimo Bylaw Notice Amendment Bylaw No. 1786.02, 2019" be adopted.

CARRIED UNANIMOUSLY

Mount Arrowsmith Biosphere Region Roundtable Representation

It was moved and seconded that the Chair appoint a Director as the Regional District of Nanaimo representative to the Mount Arrowsmith Biosphere Region Roundtable.

CARRIED UNANIMOUSLY

It was moved and seconded that an amendment be made to "Regional District of Nanaimo Board Procedure Bylaw No. 1754, 2017" to add the Mount Arrowsmith Biosphere Region Roundtable to Schedule B - External Appointments.

CARRIED UNANIMOUSLY

CleanBC Communities Fund Grant Application for Electric Vehicle Charging Stations

It was moved and seconded that the Board approve the ten electric vehicle charging station locations identified in this report for the CleanBC Communities Fund grant application.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board allocate \$222,222 in the 2020 budget from the Corporate Climate Action Reserve Fund for the installation of ten public electric vehicle charging stations, subject to receipt of a \$162,222 CleanBC Communities Fund grant to reimburse the Corporate Climate Action Reserve Fund.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to prepare a bylaw to create a new service area for the ongoing operations, maintenance and procurement of electric vehicle charging stations.

CARRIED UNANIMOUSLY

It was moved and seconded that the proposed 2020 budget contain \$25,000 for annual operating, maintenance and replacement costs for the electric vehicle charging station service.

CARRIED UNANIMOUSLY

RECREATION AND PARKS

Ravensong Aquatic Centre Solar Hot Water Community Energy Leadership Program Grant Application

It was moved and seconded that the Board endorse the Community Energy Leadership Program grant application to the Fraser Basin Council for the Ravensong Aquatic Centre Solar Hot Water Heating Project.

CARRIED UNANIMOUSLY

License to Occupy Agreement Renewal with School District 69 Qualicum

It was moved and seconded that the Regional District of Nanaimo enter into a License to Occupy Agreement with School District No. 69 (Qualicum) for recreation program space at both Craig Street Commons (Parksville) and Qualicum Commons (Qualicum Beach) for a term of fifty-four (54) months commencing January 1st, 2020 through June 30th, 2024.

CARRIED UNANIMOUSLY

REGIONAL AND COMMUNITY UTILITIES

Bylaw 789.05 – A Bylaw to Amend the Fairwinds Streetlighting Local Service

It was moved and seconded that “Fairwinds Streetlighting Local Service Amendment Bylaw No. 789.05, 2019” be introduced and read three times.

CARRIED UNANIMOUSLY

Bylaw Nos. 889.74 and 1021.13 – Amendments to the Northern Community Sewer Service and the Pacific Shores Sewer Service

It was moved and seconded that "Regional District of Nanaimo Northern Community Sewer Local Service Amendment Bylaw No. 889.74, 2019" be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that Pacific Shores Sewer Local Service Area Amendment Bylaw No. 1021.13, 2019 be introduced and read three times.

CARRIED UNANIMOUSLY

MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

Solid Waste Management Select Committee Terms of Reference

It was moved and seconded that the Regional District of Nanaimo Board review the Terms of Reference of the Solid Waste Management Select Committee.

Opposed (4): Alternate Director Stanhope, Director Krog, Director Brown, and Alternate Director Westbroek

CARRIED

NEW BUSINESS

Notice of Motion - Electoral Area G Community Works Funds, re Maple Lane Playground Project

Alternate Director Stanhope provided notice of the following motion:

That pending project approval by the Union of BC Municipalities, up to \$35,000 of unallocated 2019 Electoral Area G Community Works Funds be allocated to the Maple Lane Playground Project and that \$15,000 of Area G Community Parks Reserve Funds be added to the 2019 Budget for the project.

IN CAMERA

It was moved and seconded that pursuant to Sections 90 (1) (a), (f), (g) and (i) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to board appointments, law enforcement, litigation affecting the municipality and solicitor-client privilege.

CARRIED UNANIMOUSLY

TIME: 4:12 PM

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:25 PM

CHAIR