



REQUEST FOR PROPOSALS No. 21-066

Electronic Signature Solution

Addendum 4

Issued: August 25, 2021

Closing Date & Time: on or before 3:00 PM Pacific Time on August 31, 2021

This addendum shall be read in conjunction with and considered as an integral part of the Request for Proposal. Revisions supersede the information contained in the original Proposal or previously issued Addendum. No consideration will be allowed for any extras due to any Proponent not being familiar with the contents of this Addendum. All other terms and conditions remain the same.

Questions & Answers

Q 18. The RFP requests and Electronic Signature Solution and the POC indicates in section 3.7 that there is a need for a “proper workflow management system” Is your intents to accept proposals for Enterprise Content Management solution (ECM)/ workflow management systems that have signature integrations or is it solely for a signature solution that could be weaved into the current processes and system in place?

A 18. This is solely for a signature solution. We have another RFP in process for the ECM solution.

Q 19. Of the total number of employees referenced, how many are anticipated as having needed access to the signature tool to generate signature requests?

A 19. Please refer to Addendum 2, A 10.

Q 20. Based on the POC referenced in section 2 of DocuSign Envelopes what is the anticipated annual use of signatures requests?

A 20. If all internal department of the RDN starts using DocuSign, the annual usage of 'DocuSign Envelop' should be 10K+.

It is not possible to confirm/estimate how many signature/signature requests may be needed by the RDN in a particular year.

Q 21. What is the anticipated amount of envelopes required per year?

A 21. Please refer to Addendum 4, A 20

Q 22. While the RFP mentions a cloud-native application, is there a requirement or desire for a managed service for the signature tool or the potential need for an Enterprise Content Management system?

A 22. Managed Services- desired. For ECM, refer to Addendum 4, A 18

End of Addendum 4