

**NOTICE OF INTENT TO AWARD CONTRACT No. 22-085**

Issued: December 8, 2022

Vendors are advised the Regional District of Nanaimo (RDN) intends to negotiate and direct award a park operating agreement to RLC Parks Services for the day-to-day management of the:

Horne Lake Regional Park 3890 Horne Lake Caves Rd, Qualicum Beach, BC

<https://www.rdn.bc.ca/sites/default/files/2019-09/wpID264atID9116.pdf>

The RDN wishes to direct award the contract for the following reasons:

- RLC Parks Services have been the operators of Horne Lake Regional Park for over 8 years.
- The RDN has been satisfied with RLC Parks Services and wants to extend the contract with RLC Parks Services for service continuity.

Vendors wishing to challenge the RDN's intention to negotiate and direct award this contract to RLC Services must submit their objection, in writing, via email to the following person on, or before 3:00 p.m. PST on December 22, 2022:

Elaine McCulloch  
Senior Parks Planner, Recreation & Parks Services  
Regional District of Nanaimo  
Email: [emcculloch@rdn.bc.ca](mailto:emcculloch@rdn.bc.ca)

Objections must be submitted on company letterhead and be signed by an individual authorized to represent the company submitting the objection. Vendors must clearly state the reasons why they believe they are qualified and experienced to supply the services that are being proposed to be direct awarded and why the services should be competitively tendered.

The RDN retains the right to determine its future course of action depending on any responses received and to perform its due diligence as required prior to making a final decision.