

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

**Tuesday, October 8, 2019**  
**3:07 P.M.**  
**Board Chambers**

In Attendance:	Director I. W. Thorpe	Chair
	Director B. Rogers	Vice Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
Director M. Swain	District of Lantzville	
Director B. Wiese	Town of Qualicum Beach	
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	D. Banman	A/Gen. Mgr. Recreation & Parks Services
	J. Bradburne	A/Gen. Mgr. Corporate Services
	S. De Pol	A/Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	D. Pearce	Gen. Mgr. Transportation & Emergency Services
	T. Mayea	A/Mgr. Legislative Services
	C. Golding	Recording Secretary
C. Jefferies	Recording Secretary	

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

## **APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved, as amended, to include Item No. 6.1 under Correspondence:

6.1 Eve Flynn, Chair, Board of Education, School District No. 69, re Invitation for Regional District of Nanaimo Representation on Ballena's Track Renewal Steering Committee

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Regular Committee of the Whole Meeting - September 3, 2019**

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held September 3, 2019, be adopted.

CARRIED UNANIMOUSLY

## **AWARD PRESENTATION**

### **Excellence in Biosolids**

Sean de Pol, A/General Manager, Regional & Community Utilities, presented the Board with the Excellence in Biosolids Management Award. The award was won alongside project partners Domenico Iannidinaro, Vice President, Forest & Sustainability and Chief Forester representing Mosaic Forest Management, Timberland Manager for Island Timberlands, and TimberWest; Morgan Deno, Landowner Liaison representing the Nanaimo Mountain Bike Club; Ryan Prontack, Engineering Superintendent representing Harmac Pacific; and Shelley Norum, Wastewater Project Coordinator, Regional District of Nanaimo. The award was presented to the Regional District of Nanaimo by the Northwest Biosolids Association acknowledging excellence in environmental sustainability through beneficial use of Biosolids.

## **DELEGATIONS**

### **Joan Merrifield, President, Gabriola Museum, re Annual Report**

Joan Merrifield, President, Gabriola Museum, provided the Board with the 2019 Gabriola Museum Annual Report. The presentation highlighted the new exhibit, budget projections, gift shop sales, and an increase in visitors to the museum. It was noted that the society will be formally requesting an increase in funding in 2020.

## **CORRESPONDENCE**

It was moved and seconded that the following correspondence be received for information:

Eve Flynn, Chair, Board of Education, School District No. 69, re Invitation for Regional District of Nanaimo Representation on Ballena's Track Renewal Steering Committee

CARRIED UNANIMOUSLY

## **COMMITTEE MINUTES**

That the following minutes be received for information:

Drinking Water and Watershed Protection Technical Advisory Committee - September 10, 2019

CARRIED UNANIMOUSLY

## **STRATEGIC AND COMMUNITY DEVELOPMENT**

### **Property Maintenance and Management Services Contract**

It was moved and seconded that the Regional District of Nanaimo enter into a contract with NAI Commercial, Central Vancouver Island Ltd. for a three-year term beginning November 1, 2019, with an option to extend up to an additional two years, for the management of building and property maintenance and other related services for the Main Administration Office building, Transit Administration building, and off-site premises including transit exchanges, respites and bus shelters, at total contract value of \$614,971.00.

CARRIED UNANIMOUSLY

### **Regional Growth Strategy Review - Options for Proceeding**

It was moved and seconded that the Board proceed with Option 2 – full Regional Growth Strategy (RGS) review and that a report be prepared to the Board on a Consultation Plan for the review.

It was moved and seconded that the main motion be amended to include the following after the words "Regional Growth Strategy (RGS) review":

"including a review of the Growth Containment Boundaries specifically in relation to the village nodes,"

Opposed (6): Director Thorpe, Director Rogers, Director Wilson, Director Armstrong, Director Turley, and Director Mayne

CARRIED

The vote was taken on the main motion as amended:

That the Board proceed with Option 2 - full Regional Growth Strategy (RGS) review including a review of the Growth Containment Boundaries specifically in relation to the village nodes, and that a report be prepared to the Board on a Consultation Plan for the review.

Opposed (5): Director Rogers, Director Wilson, Director Armstrong, Director Turley, and Director Mayne

CARRIED

**2019 - 2020 Operational Plan Update**

It was moved and seconded that the Board endorse the Regional District of Nanaimo 2019 - 2020 Operational Plan Update.

CARRIED UNANIMOUSLY

**Electric Vehicle Service Area**

It was moved and seconded that the Board direct staff to draft service area and reserve fund bylaws to create a new service area for the ongoing operations, maintenance and procurement of electric vehicle charging stations for Electoral Areas B, E, F, G and H.

Opposed (1): Director Armstrong

CARRIED

It was moved and seconded that \$6,575 be included in the 2020 budget to cover six months of operational costs following procurement and installation.

Opposed (1): Director Armstrong

CARRIED

It was moved and seconded that staff be directed to proceed with an alternative approval process for establishment of a new electric vehicle charging station service.

Opposed (1): Director Armstrong

CARRIED

**Corporate Carbon Neutral 2032 Plan**

It was moved and seconded that the Board approve up to \$50,000 to be allocated from the Corporate Climate Action Reserve Fund to prepare a Corporate Carbon Neutral 2032 Plan.

CARRIED UNANIMOUSLY

**REGIONAL AND COMMUNITY UTILITIES**

**Bay Avenue Pump Station Upgrade – Detailed Design Award**

It was moved and seconded that the Board approves the award for Detailed Design of the Bay Avenue Pump Station Upgrade to Koers & Associates Engineering for \$454,847 (Excluding GST).

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approves a management reserve of \$45,485 (10% of the contract price) in order to accommodate additional expenses that may be incurred during the Detailed Design Phase of this project.

CARRIED UNANIMOUSLY

**IN CAMERA**

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Committee proceed to an In Camera meeting:

- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED UNANIMOUSLY

TIME: 4:28 PM

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 5:16 PM

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CHAIR