

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, October 8, 2019  
1:30 P.M.  
Board Chambers**

In Attendance:	Director B. Rogers	Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director S. McLean	Electoral Area H

Also in Attendance:	P. Carlyle	Chief Administrative Officer
	D. Banman	A/Gen. Mgr. Recreation & Parks Services
	S. De Pol	A/Gen. Mgr. Regional & Community Utilities
	J. Bradburne	A/Gen. Mgr. Corporate Services
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	D. Pearce	Gen. Mgr. Transportation & Emergency Services
	P. Thompson	Mgr. Long Range Planning
	T. Mayea	A/Mgr. Legislative Services
	Cheryl Golding	Recording Secretary
	Cyndy Jefferies	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Director Wallace as the new Director of Electoral Area G to the meeting.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area Services Committee Meeting - September 3, 2019**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held September 3, 2019, be adopted.

CARRIED UNANIMOUSLY

## **DELEGATIONS**

### **Julie Sperber, Community Economic Development Officer, Gabriola Chamber of Commerce, re Overview of the Electoral Area B Economic Development Project**

Julie Sperber, Community Economic Development Officer, Gabriola Chamber of Commerce provided an overview of the Electoral Area B, Economic Development Project and requested funding for another three years.

## **UNFINISHED BUSINESS**

### **Community Works Fund Policy A2.24**

It was moved and seconded that the attached Community Works Fund Policy A2.24 and staff report be received for information.

CARRIED UNANIMOUSLY

## **COMMITTEE MINUTES**

### **Electoral Area F Parks and Open Space Advisory Committee - September 11, 2019**

It was moved and seconded that the minutes from Electoral Area F Parks and Open Space Advisory Committee held September 11, 2019, be received for information.

CARRIED UNANIMOUSLY

## **COMMITTEE RECOMMENDATIONS**

### **Electoral Area F Parks and Open Space Advisory Committee**

#### **Little Mountain Crown Lands**

It was moved and seconded that the Province of B.C. be approached requesting the Crown Forest Land known as Little Mountain be designated as a Regional District of Nanaimo Park.

It was moved and seconded that the Electoral Area F Parks and Open Space Advisory Committee recommendation to designate Little Mountain Crown Lands as a Regional District of Nanaimo Park be referred to the Regional Parks and Trails Select Committee.

CARRIED UNANIMOUSLY

**PLANNING**

**Development Variance Permit**

**Development Variance Permit Application No. PL2019-169 - 3180 Adshead Road, Electoral Area A**

It was moved and seconded that the Board approve Development Variance Permit No. PL2019-169 to reduce the required setback from a proposed property line for an existing building that houses livestock from 30.0 metres to 16.5 metres subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2019-169.

CARRIED UNANIMOUSLY

**Other**

**Service Agreement with Gabriola Island Chamber of Commerce to Provide Economic Development for Electoral Area B**

It was moved and seconded that the Board enter into a new one-year service agreement with the Gabriola Island Chamber of Commerce.

CARRIED UNANIMOUSLY

**Floodplain Management Site-Specific Bylaw Exemption Application No. PL2019-180 - 2516 Pylades Drive, Electoral Area A**

It was moved and seconded that the Board approve Floodplain Bylaw Exemption Application No. PL2019-180 to permit the construction of a dwelling unit subject to the conditions outlined in Attachments 2 to 5, and that the following text be removed from Attachment 2, Conditions of Approval:

“The Following is to be completed to the satisfaction of the RDN prior to occupancy of the proposed dwelling unit.

The Permittee shall, at the Permittee’s cost and to the satisfaction of the RDN construct a seawall, to the design specifications and location agreed to in number 2 above, prior to the issuance of occupancy, to a minimum elevation of 4.65 metres geodetic.”

*This motion was not considered by the Committee due to lack of a seconder.*

It was moved and seconded that the Floodplain Management Site-Specific Bylaw Exemption Application No. PL2019-180 – 2516 Pylades Drive, Electoral Area A be referred to staff to report to the next Electoral Area Services Committee meeting.

Opposed (5): Director Craig, Director Wilson, Director Young, Director Wallace, and Director McLean

DEFEATED

It was moved and seconded that the Board approve Floodplain Bylaw Exemption Application No. PL2019-180 to permit the construction of a dwelling unit subject to the conditions outlined in Attachments 2 to 5.

Opposed (3): Director Wilson, Director Wallace, Director Salter

CARRIED

## **COMMUNITY PARKS**

### **Parks Summer 2019 Update Report**

It was moved and seconded that the Parks Summer 2019 Update Report be received as information.

CARRIED UNANIMOUSLY

## **FIRE PROTECTION**

### **Fire Apparatus Purchasing**

It was moved and seconded that the Board endorse issuing a Request for Qualifications to select a Fire Apparatus Manufacturer/Dealer as a preferred supplier for a five (5) year term.

CARRIED UNANIMOUSLY

### **Fire Services Grant Application**

It was moved and seconded that the grant application for \$25,000 to the Union of British Columbia Municipalities for training for the Extension Fire Department be endorsed.

CARRIED UNANIMOUSLY

It moved and seconded that the grant application for \$25,000 to the Union of British Columbia Municipalities for the purchase of equipment for the Nanoose Fire Department be endorsed.

CARRIED UNANIMOUSLY

### **Extension Fire Department Apparatus Replacement**

It was moved and seconded that the Board endorse awarding the purchase of a single-axle, 4-door fire rescue engine to Fort Garry Fire Trucks Ltd.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board endorse releasing up to \$700,000 from the Extension Fire Service Vehicle and Equipment Reserve Fund to negotiate a contract with Fort Garry Trucks Ltd for the purchase of the fire rescue engine.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Directors' Roundtable**

Directors provided updates to the Committee.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:48 PM

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CHAIR