

Oceanside Health and Wellness Network

Circle of Partners Minutes,
January 21st, 2021 3:00-4:30 pm on Zoom

✓ Marlys Diamond (Perfect Storm Group, FORA, SPT)	✓ Sharon Welch (Forward House)
✓ Gerry Herkel (FORA, CWG)	X Analisa Blake (Island Health) *
✓ Susanna Newton (SOS, OTFH, SPT)	X Courtney Simpson, (RDN)*
✓ Jane Osborne (CRN)	X Natasha Dumont, Island Health*
✓ Joanna Salken, Island Health	✓ Jane Vinet (OHWN Coordinator)
✓ Elaine Young (SD 69)	✓ Myra Rogers (Administrative Assistant)
✓ Scott Harrison (QB Council)	

Welcome and Introductions

- Elaine chaired the meeting and did a round of introductions.

Review and approval of Agenda

- The Agenda was approved with the deferral of the First 2000 Days Forum report.

Review of Minutes

- The Minutes for December were approved.

Review of Open Action Items from December Meeting

- CWG Forum should be called 'First 2000 Days Report'; deferred to a later CoP meeting
- Jane received only one response regarding the Recruitment Strategy report
- Letter of request was not sent to Parksville City Council and RDN – it was decided that we should have a conversation about Governance before doing this

Other Open Action Items

- All open items from previous months continue to be deferred

Action Groups/Standing Report:

Written reports were circulated before this meeting.

CRN –

Child Wellness Group (CWG) & Discussion of merging LAT & CWG – Gerry and Jane met with the LAT group and had discussions around merging the LAT with the CW group. The LAT are going back to their group to confirm that they are all good with merging.

Report from the First 2000 Days Forum will be discussed next month since CoP members only received it yesterday.

A letter of intent is to be written for Helene regarding the project with the UBC 'HELP' group.

Seniors Planning Table – Susanna had submitted a written report from the minutes of the Seniors meeting. Changed their name to 'Oceanside Seniors Action Group'.

Perfect Storm (PSG) – Marlys had submitted a very brief written report. In addition, she shared her awareness that the community as a whole is recognising the need for Mental Health supports, as demonstrated in events being organized in the community.

Coordinator Updates:

Report was sent out to CoP members prior to this meeting.

Jane had also sent out a report from the 'Heads Up' conference that she attended.

Qualicum Beach:

Scott reported to the group that he has been active in completing funding applications for local much needed housing. He also shared that there is to be a Point in Time Homelessness count in April. He asked if OHWN should have an action group bringing housing providers together to look at the issues around affordable & low cost housing in our area.

Recruitment Strategy Recommendations:

After last meeting Jane circulated the recommendations that came out of the recent Recruitment Strategy meeting. There was not much response from CoP members. Alongside a Recruitment Strategy we also need to define the Roles and Responsibilities of CoP members and we need to put a Governance piece in place. The previous recruitment strategy was too formal but before making changes or having a recruitment drive we need to figure out some governance issues first and ensure that we have clear information for new CoP members.

It was decided that Scott and Sharon would be accepted as members of CoP. However we will not recruit further until we have a new document outlining our Governance with Roles and Responsibilities of CoP members.

Jane will re-circulate the Recruitment Strategy document with the Recruitment Strategy and the Governance pieces separated as 2 documents. A Governance working group will be formed with Jane, Elaine, Gerry, Marlys and Jane O. They will aim to bring a report in 1 month, for CoP to discuss and make a decision on in 2 months time.

Actions:

- Jane to connect with Governance group, send out documents and arrange time to meet

Next meeting:

The next meeting will be on Thursday February 18th. Marlys will chair the meeting.

Agenda items will include:

- Courtney will do a 1 hour presentation on the RDN Special Needs Assessment. Meeting will be extended by ½ hour to allow this.
- First 2000 Days Report, feedback and discussion
- First report from Governance meeting will be moved to the March meeting.