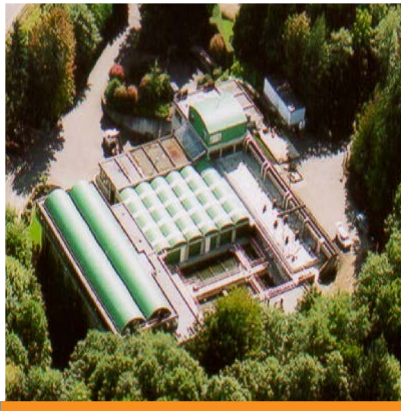




REGIONAL  
DISTRICT  
OF NANAIMO



# Wastewater Treatment Plant

## Tour Request Package

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Wastewater Services  
Regional District of Nanaimo  
6300 Hammond Bay Road  
Nanaimo, BC V9T 6N2

Email: [rcu@rdn.bc.ca](mailto:rcu@rdn.bc.ca)  
Phone: 250-390-6560

WWS-COM-12.1

[www.rdn.bc.ca](http://www.rdn.bc.ca)

# 1) General Information

The Regional District of Nanaimo (RDN) operates four wastewater treatment facilities:

- Greater Nanaimo Pollution Control Centre (GNPCC)
- French Creek Pollution Control Centre (FCPCC)
- Duke Point Pollution Control Centre (DPPCC)
- Nanoose Bay Pollution Control Centre (NBPCC).

Periodically, tours are available at GNPCC and FCPCC.

## 1.1 Guidelines and Limitations

- Tour groups should have no more than 15 people. If your group is larger than 15, please state this in advance so that proper staffing can be arranged.
- Tour start times are between 9:00 am and 2:00 pm, Monday to Friday. Please arrive 15 minutes early. Tours are generally one hour.
- As parking is limited, groups bringing more than four vehicles are asked to park outside of the gates and walk to the facility.
- All participants must wear closed-toed, sturdy shoes.

# 2) General Hazards

## Tripping, Slipping, and Falling

Surfaces and staircases may be uneven or slippery. Open-toed shoes, sandals, and pointed heels are not permitted.

## Wastewater

You are touring an operating wastewater treatment facility. Avoid directly contacting unhygienic areas. We recommend tour participants wash their hands or use hand sanitizer before leaving the site.

## Gas

No matches, lighters, open flames, smoking, strikers, or any ignition or spark source are allowed as biogas is produced onsite.

## Hazardous Chemicals

The storage rooms have been designed to contain any spills.

## Operating Equipment

Do not touch equipment, controls, buttons, etc., during your tour.

### Noise

There are areas on site that require hearing protection. Hearing protection will be available if required. If you have other hearing concerns, you must inform the tour guide before participating in the tour.

### Electrocution

There are areas of high voltage on site. These areas have restricted access and are identified with signs.

### First Aid

There are a number of first aid stations on site. The first aid attendant can attend to very minor first aid; however, in the event that someone is injured, the attendant will call 9-1-1.

## 3) Tour Requests

A completed **Tour Request Form** must be submitted to the RDN at least two weeks before your requested tour date. Tour Request Forms may be emailed to [rcu@rdn.bc.ca](mailto:rcu@rdn.bc.ca) with the subject Pollution Control Centre Tour Request.

The RDN does its best to accommodate requests based on plant operations and staff availability. Generally, tours are not available for:

- Areas under construction.
- Areas with high voltage.
- Areas where respirators or gas monitors are required.
- Confined Spaces.

A **Waiver Form** must be completed before a visitor enters operational areas of the treatment facility.

### 2.1 Visitors Under the Age of 18

A parent, guardian or adult supervisor must accompany individuals under the age of 18.

For school tours, students must be in Grade 3 or higher to attend. Teacher and/or parent supervision is required. There should be at least one adult supervisor for every five participants under the age of 18. No child is allowed to tour the facility without the prior approval of its parent or guardian.

## 4) Forms

Forms are provided on the following pages:

- Tour Request Form
- Waiver Form – Adult (WWS-COM-12.1)
- Waiver Form – Child (WWS-COM-12.2).

**Tour Group Information**

Contact Name

Group Name  
(e.g. School Name)

Phone Number(s)



Email Address

Tour Date  
Requested

*Please allow at least 2 weeks notice*

Start Time  
Requested

Estimated Group  
Size

# People  
Under 18

Brief Description  
of Tour Group  
Interests

**Tour Request**

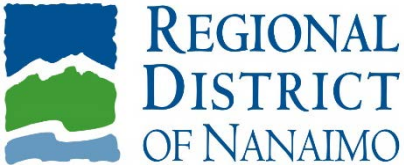
Greater Nanaimo Pollution Control Centre, 4500 Hammond Bay Road, Nanaimo, BC

French Creek Pollution Control Centre, 947 Lee Road, Parksville, BC

**Submit Request**

- 1) Email Tour Request Form to [rcu@rdn.bc.ca](mailto:rcu@rdn.bc.ca) with the subject Pollution Control Centre Tour Request.
- 2) RDN Staff will contact you to confirm your tour.
- 3) A waiver form must be completed before a visitor enters operational areas of the treatment facility.





## Wastewater Treatment Plant Tour

Acknowledgement and Waiver – Child

WWS-COM-12.4, REV. 6

January 20, 2022

### For children under the age of 18 years of age at the date of signing



I, the undersigned, acknowledge that the Regional District of Nanaimo Wastewater Pollution Control Centre is an operational sewage treatment plant that requires every person attending to take direction from Regional District of Nanaimo staff to ensure visitor safety.

In consideration of permission to enter the Regional District of Nanaimo Wastewater Pollution Control Centre, I/we as parents/guardians of the child named below hereby consent to my child named below having access to the Wastewater Pollution Control Centre and agree that the child named below must obey all rules and directions imposed by Regional District of Nanaimo employees, officers, or any other person having authority to give directions. I/we as parents/guardians of the child named below hereby acknowledge possible safety risks by entering the plant, including health and physical danger.

I/we as parents/guardians of the child named below hereby release and discharge and agree to indemnify and keep indemnified the Regional District of Nanaimo from any and all claims, actions, causes of action, suits, expenses, fees (including solicitors fees or on a solicitor and own client basis), or demands whatsoever which I/we may have against the Regional District of Nanaimo, its elected officials, officers, employees, contractors, or agents for any loss or damage or injury to me/my child and/or any of our property or to any other person which may be sustained and/or arising out of my child's presence at the Regional District of Nanaimo Wastewater Pollution Control Centre.

Name of Child	<input type="text"/>	Age	<input type="text"/>
Name of Parent / Guardian	<input type="text"/>		
Address	<i>Street</i>	<i>City</i>	<i>Province</i>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone Number(s)	<i>Residence</i>	<i>Business</i>	<i>Mobile</i>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Group Name	<i>e.g. School</i> <input type="text"/>		
Supervisor Name	<input type="text"/>		
Parent / Guardian Signature	<input type="text"/>	Date	<i>(dd/mm/yy)</i> <input type="text"/>



 250-390-6560 | 250-954-3792 | 1-877-607-4111  [rcu@rdn.bc.ca](mailto:rcu@rdn.bc.ca)

[www.rdn.bc.ca](http://www.rdn.bc.ca)